

Edenton Historical Commission
Executive Committee Meeting
January 21, 2014

Minutes

The Executive Committee of the Edenton Historical Commission met Tuesday, January 21st, 2014, at 9:00 a.m. in the Shepard-Pruden Memorial Library, Edenton, NC. Those attending included Chairman Sally Francis Kehayes, Vice-Chair Libby Pope, Treasurer Jerry Climer and Commissioners Frank Palm and Bob Quinn. Guests included Karen Ipock (Site Manager, Historic Edenton State Historic Site), Anne-Marie Knighton (Edenton Town Manager), Sam Barrow (Planning Director, Town of Edenton) and Commission Executive Director Gregg Nathan.

Chairman Kehayes called the meeting to order and called for a motion to approve the Minutes of the December 17th, 2013 Executive Committee meeting. Jerry Climer made a motion: **“To adopt the Minutes as presented”**; Libby Pope seconded the motion, which was adopted unanimously.

Frank Palm reported for the Barker House Restoration Committee noting that the painting and flooring project is behind schedule because there is more damage than originally expected. This is requiring additional time spent to repair cracks in the plaster, shore up the joists and repair damaged boards. Bob Quinn made a motion **“To increase the authorization by \$2,000 for the 1st floor and center hallway restoration project from \$12,000 to \$14,000”**; Libby Pope seconded the motion, which was adopted unanimously.

Jerry Climer reported that the Chowan County Commissioners are considering applying for a grant to help with some needed maintenance at the historic Chowan County Jail and Jailer’s House and made a motion **“To authorize Chairman Kehayes to draft and submit a resolution on behalf of the Edenton Historical Commission in support of the restoration and opening of the historic Chowan County Jail & Jailer’s House”**; Bob Quinn seconded the motion, which was adopted unanimously.

Chairman Kehayes reported that she has requested that the following Members serve on the Commission’s Nominating Committee:

Annette Wood – Chair
Jim Robison
Bob Quinn

Libby Pope made a motion **“To appoint Annette Wood, Jim Robison and Bob Quinn to serve on the Edenton Historical Commission Nominating Committee”**; Jerry Climer seconded the motion, which was adopted unanimously.

Chairman Kehayes reported that she has asked Peggy Arnold to chair the Commission’s Audit Committee. Ms. Arnold is a new resident of Edenton and has extensive accounting experience. Libby Pope made a motion **“To appoint Peggy Arnold to chair the Edenton Historical Commission Audit Committee”**; Bob Quinn seconded the motion, which was adopted unanimously. The appointment of members for the Finance Committee will be delayed until after the Strategic Planning Session.

Chairman Kehayes asked for recommendations of dates for full Commission meetings in 2014. The following will be submitted to the Commission for authorization:

Friday, January 24th, 9:30 am (Strategic Planning Session)

Thursday, April 24th, 4:00 pm

Thursday, August 21st, 4:00 pm

Thursday, October 16th, 4:00 pm (Annual Meeting)

With no further business to consider, Jerry Climer made a motion to adjourn, which was seconded by Libby Pope and adopted unanimously. The Executive Committee adjourned at 11:25 am.

The next meeting of the Executive Committee is scheduled for Tuesday, February 18th, 9:00 am, at the Barker House, Edenton, NC.